

**مدیریت امور پژوهش و فناوری**

**Journal Proposal Form**

(کمیسیون تخصصی بررسی ضرورت انتشار نشریات علمی)

1. Title of the Journal

a) Full Title of the Journal

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b) Abbreviated Title of the Journal

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2. Content

a) What types of content will you publish in the Journal (e.g. original research articles, review articles, case reports, technical briefs and etc.)

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b) What are the Aims & Scope of the Journal?

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c) What are typical Keywords of the Journal?

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d) Which other journals do you see as competitors to your Journal?

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| **International Journal’s name** | **JCR / SJR / ISC** | **Quartile (Impact factor/CiteScore)** |
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e) What makes your Journal differ from competing journals?

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f) Please outline the markets for your Journal. (e.g. academic and industrial areas, the academic discipline involved and etc.)

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g) Please provide comments on how, when and why the Journal should be established? (Rationale for why the publication is needed)

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h) Please provide comments on why authors should submit their research works to this Journal over other existing titles?

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i) Please provide details on any notable authorship trends, including papers from specific conferences, scientific societies, institutions and geographic areas.

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3. Conferences

On which conferences should the Journal be announced/promoted?

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| **Name of Conference** | **Country** | **National/International** |
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4. Affiliated Societies/Academies

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| --- | --- | --- | --- |
| **Name of Society/Academy** | **Country** | **National/International** | **Other affiliated journals** |
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5. Financial Support/Sponsor

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6. Open Access

a) What license model will you use? Please state the CC license if applicable.

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b) How much will you charge authors for publishing Open Access (Article Processing Charges)? In which cases will you waive this charge?

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7. Production

a) Are you planning a print version of the Journal?

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|  | Yes |  | No |

b) How many issues per year do you want to publish?

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c) How many articles/pages per year do you expect?

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d) When do you expect to publish the first issue?

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e) In which languages will you accept articles?

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f) Please provide details on the average timeframes from submission to first review and acceptance (estimates are acceptable).

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8. Editorial Office

a) Please describe how you will perform the peer review.

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|  | Main editors reviews |  | Open peer review |
|  | Single blind |  | Double blind |

b) How will you find reviewers for the Journal?

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9. Editorial team

a) What is the editorial board structure (e.g. Editor in Chief, Associate Editors, Editorial Board members, Section Editors)?

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b) Who is the Editor-in-Chief? (Please attach list of publications in Annex 1 or provide link)

\* Please enclose the respective official agreement (if applicable).

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| **Name** | **Affiliation (University / Country)** | **h-index** |
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c) Who are the Associate Editors? (Please attach list of publications in Annex 2 or provide link)

\* Please enclose the respective official agreement (if applicable).

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| **Name** | **Affiliation (University / Country)** | **h-index** |
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d) Who are on the Editorial Board list? (Please attach list of publications in Annex 3 or provide link)

\* Please enclose the respective official agreement (if applicable).

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| **Name** | **Affiliation (University / Country)** | **h-index** |
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e) Who are on the Advisory Board list? (Please attach list of publications in Annex 4 or provide link)

\* Please enclose the respective official agreement (if applicable).

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| **Name** | **Affiliation (University / Country)** | **h-index** |
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f) How are candidates (for the positions of AE, EBM, AB) screened and selected for inclusion on the board/s?

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g) Do you pay authors for publishing their articles? If so, how much do you pay per article?

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h) Do reviewers get any form of payment?

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10. Strategic Objectives for the Journal

What are your key short, medium and long term objectives for the Journal?

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| **Short Objective:** |  |
| **Medium Objective:** |  |
| **Long Term Objective:** |  |

11. Any other information

Is there anything else you would like to tell us which will help us to provide you with the best possible proposal?

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Annex 1: Publication list of Editor-in-Chief (Researcher ID, Scopus Author ID)

Annex 2: Publication list of Associate Editors (Researcher ID, Scopus Author ID)

Annex 3: Publication list of Editorial Board (Researcher ID, Scopus Author ID)

Annex 4: Publication list of Advisory Board (Researcher ID, Scopus Author ID)